



## Leadership Board (LB) Minutes – 11 April 2024)

Attendees: Joana Arthur ● Bruce Bartolain ● Melissa Porter-Miller ● Dana Kauffman ● Peggy Owusu-Ansah (Zoom) ● Kathy Henry (Zoom) ● Jessica Posey ● Dan Dickinson ● Gale Deutsch ● Charles Dankwah ● Matthew Dodds ● Patricia O'Donnell + Mike Coltrin (Finance Management Team Leader)

**1. Opening Prayer/Spiritual Formation.** Dana Kauffman devotional - "Going on a Great Adventure."

**2. Approval of Information reports.** *The following documents were approved as a packet: the March LB Meeting Minutes of 14 March 2024 (with a modification to the number of people attending Ambassador Training--7 instead of 5); the Special LB Meeting Minutes of 20 March 2024; and the End of February 2024 Treasurer's Report. In the Treasurer's Report, the Treasurer noted a decline in surplus giving from January 2024.*

**3. Financial Management Team Review.** Mike Coltrin, Finance Management Team Leader, provided an oral update on managing the finances of the church. He noted the Finance Policy was helpful, but he was also actively seeking redundancy of responsibilities and new tools for fiscal planning and analyzing our current fiscal status.

**3. Leadership Equipping.** Pastor Melissa provided highlights of what the on-going UMC General Conference attendees were discussing/deciding, including regionalization of the UMC and a revision of the Social Principles. *A question yet to be answered asked by Dana was: "Will there be a full communion agreement?" Pastor Melissa was going to research a suitable answer.*

**5. Pastor's Report.** Pastor Melissa discussed our meaningful Holy week and our volunteer efforts to fill in for the vacant Office Manager position. She called for another Healthy Church Team meeting at a date to be determined to consider the latest CDC guidance. Pastor Melissa also requested clear guidance for the Building Management Team Leader to be authorized a spending limit for future repairs and appeals for rent relief. *After discussion, The LB approved a temporary \$2000 authorization for the BMT Leader to make decisions for both situations noted above, until the Building Management Policy is approved.*

### **6. Strategic Planning/Mission Engagement.**

- The LB refined the draft presentation for the upcoming Town Hall on 14 April.
- Chairman Bartolain and Pastor Melissa discussed a fruitful meeting with the Pastor and Council Leader from Kingstowne Community Church. The discussion included potential joint outreach/mission efforts together, with a joint *Rise Against Hunger* effort in October as a possible candidate.

### **7. Action Items.**

a. *The LB discussed, modified, and approved the Franconia UMC Finance Policy (as modified).*

b. *The LB discussed and approved authorizing the Finance Management Team to approve a financial snapshot for insertion into our E-News.*



c. *The LB approved formation of a Stewardship Team* headed by Dana Kauffman and Matt Dodds for future Stewardship planning and the accumulation of other team members from the congregation.

d. The LB discussed a suitable date for Staff Appreciation and agreed on including AGC Instructors in the celebration. The Personnel Focus Team will take the lead in preparing a suitable date and celebration.

**8. Communication.** *The LB approved posting the March LB Minutes and March Special LB Meeting on the church website.*

**9. Executive Session.** The LB conducted a short executive session.

**Closing Prayer.** The LB Chair closed the meeting with a prayer.